



Job Description

Art Technician

Reporting to: Head of Art

To support teachers in the Art department and promote Art throughout the school so that the pupils work is maintained to a high aesthetic and creative standard.

The role will mainly comprise, but is not limited to, the following responsibilities:

Key role

- Create a stimulating and quality environment
- Nurture pride in and respect for the school environment, the work produced and the children themselves
- Inform and share with others
- Celebrate achievement across all ability levels
- Illustrate standards

Key Responsibilities

- Order art material in line with the department budget
- Organisation, storage and maintenance of art equipment and classrooms
- Prepare all art materials and resources for lessons
- Creation of innovative art displays and mounting artwork
- Putting up and regular rotation of display and collaborative organisation
- Display of the end of year Art exhibition.
- Firing and maintenance of clay work and kiln
- Other tasks as directed by the Faculty Head of Art
- Administrative duties

Other considerations

- Knowing the school regulations and health and safety policy and being aware of and implementing the school rules and school policies, in particular safeguarding of children.
- Co-operating with Radnor House in all matters concerning Health and Safety and specifically to take reasonable care of their own Health and Safety and that of others who may be affected by their acts or omissions at work.
- To undertake other such duties that may from time to time be reasonably assigned by the Head, Deputy Heads, or Heads of School.

